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# UI National Integrity Academy FAQ

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- 1. How can I enroll in the Academy?** To enroll, fill out the National Integrity Academy (NIA) Enrollment Form on the NIA page of the Integrity Center website. User(s) will then be entered into the system and sent their login information and credentials. If questions, please contact the NIA Training Coordinator, Brandon Barr at [bbarr@naswa.org](mailto:bbarr@naswa.org).
- 2. How can I register for the Basic Fraud Investigations Instructor-led Training?** To register for the instructor-led course, go to the “**Access Instructor-Led Training**” section on the NIA page of the Integrity Center website. Select “Reserve My Seat” for the location and date that you prefer, then fill out the reservation form for the course. If questions, contact the NIA Training Coordinator at [bbarr@naswa.org](mailto:bbarr@naswa.org)
- 3. Is there a fee?** There is no cost for the training, other than travel costs associated with the Basic Fraud Investigations Instructor-led Training.
- 4. Can eLearning lessons/certificates be shown to a group of individuals, rather than every participant having to register individually?** Yes, eLearning lessons can be shown to a group of individuals via a projector. However, the eLearning lessons are designed as self-paced lessons for individuals. It is more effective for people to take the lessons individually and then get together as a group to discuss. The Academy is creating meeting discussion guides for exactly this purpose. For example, operations staff would complete a module of five short lessons over the course of a week, and then discuss those lessons at a team meeting using the discussion guide. The discussion guide will contain questions and activities that help a state customize the training to their needs. Certification is only available to those individuals enrolled in the Academy and who have complete all required courses and assessments. These course completions must be documented in each individual learner profile in the Academy’s Learning Management System.
- 5. Is it possible to incorporate one or two of the NIA’s lessons into our regular training process for new hires? If so, how?** Yes, the manager would need to register the new hires with the

Academy. The Training Coordinator would then send out the learners' credentials, and the manager would tell them which lessons to take.

- 6. Is there anywhere else I can find comprehensive UI specific training?** There is no other comprehensive UI specific training like the UI National Integrity Academy.